

Windsong Elementary PTO

PTO Budget Review Meeting
Monday, October 9, 2023
9:30 AM, Cafeteria

Meeting Called to Order at 9:40 AM by Jessica H

1. Welcome 5 minutes
 - a. Approval of September 2023 Meeting Minutes - Jessica H called for a vote on the approval of the September Meeting Minutes
 - i. Nicole Pledger approves and Emmanuel Balderas seconds, all agree
2. President's Welcome 5 minutes

Jessica welcomed everyone and said thanks for coming
3. Committee Reports 10 minutes
 - a. Treasurer
 - i. Review 2023-2024 Budget for Voting and Approval - Lori J walked through the budget as submitted, Admin fees are our Amazon membership, PTO office membership, and quickbook fee - all based on prior year experience, and will be expanded on at the end of year. Donations are things like table at FEF Fundraiser, FISS teacher luncheons, etc. This year that is an increase on certain line items like Field Day since we have more students this year. School supplies is a care program, partial cost is to cover the company cost, and partial is for donating/cover the cost of those who need supplies within our school. Auction line item includes: marketing, bidpal account, supplies needed for execution. All initial budget numbers are based off prior year actuals. Maddie Short asked about expected and actuals. Lori J and Jessica H answered that this will be available at the General Meeting on the 26th. Maddie S also questioned income/expense amounts being exact - Lori J is going to check on carry and cash out to get further understanding. (February/March). Nicole P reminded this is proposed and will end up changing as we go through the year. Jessica H explained that the money we donate goes to computers for the school, summer school... Nicole P mentioned additional summer programs, not so much actual summer school. Lori J explained how we changed the Book Fair income receiving so the school actually received more money to use, just not a check back

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(higher dollar amount when we choose to have the school use Scholastic Dollars versus us receiving a check back). Maddie S said this was great and that we should communicate that more to the parents to show where the money is going.

Jessica H calls for vote on budget as submitted.

Nicole Pledger votes to approve budget, Emmanuel Balderas seconded, everyone approves

4. Announcements 5 minutes

a. Dates to Remember - Jessica H walked through the dates to remember

- i. No School for Students - October 11-13th
- ii. Teacher Conferences - October 11th
- iii. Spirit Night @ Gina's - October 18th
- iv. Class T-Shirt Orders Due - October 20th
- v. Piggies Ice Cream Party Awards - October 26th
- vi. PTO Monthly Meeting - October 26th, 9:30 AM
- vii. Spirit Day - October 27th
- viii. Fall Parties - October 31st, 2:00-2:45 PM

5. Open Floor 5 minutes

Read-a-Thon - suggested that the dates be moved to not be inline with Book Fair for Spring by Sarah McCarthy... Joei mentioned we are tabling that for October meeting.

6. Adjournment - Jessica H called it at 10:04